
Economic and Social Commission for Asia and the Pacific
Committee on Transport

Third session

Bangkok, 10-12 October 2012

Information for participants

I. General

1. The third session of the Committee on Transport is scheduled to be held at the United Nations Conference Centre (UNCC) in Bangkok from 10 to 12 October 2012.
2. The opening of the session will take place at 0900 hours on Wednesday, 10 October 2012, in Conference Room 3, level 1, UNCC. All subsequent meetings will also be held from 0900 hours to 1200 hours and 1400 hours to 1700 hours.

II. Registration and identification badges

3. On the opening day of the session, from 0800 hours to 0915 hours, participants are requested to register and obtain identification badges at the registration counter located on the ground floor of UNCC. Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. *Only the names of duly registered participants will be included in the list of participants.*
4. For security reasons, all participants must wear their official identification badges at all times. The loss of an identification badge should be reported to the Conference Management Unit on the ground floor of UNCC behind the registration counter, so that a new one can be issued immediately.

III. Visa requirements

A. Visa exemption for a maximum of 14 days, 30 days or 90 days

5. According to the Immigration Bureau of Thailand, nationals of the following countries/areas holding ordinary passports may enter and stay in Thailand for a period not exceeding 14 days, 30 days or 90 days, as per the list below, without a visa.

Visa exemption for a maximum of 14 days

Cambodia

Visa exemption for a maximum of 30 days

- | | |
|--------------------------------------|----------------------------------------------------------|
| 1. Australia | 26. Malaysia |
| 2. Austria | 27. Monaco |
| 3. Bahrain | 28. Mongolia |
| 4. Belgium | 29. Netherlands |
| 5. Brunei Darussalam | 30. New Zealand |
| 6. Canada | 31. Norway |
| 7. Czech Republic | 32. Oman |
| 8. Denmark | 33. Philippines |
| 9. Finland | 34. Poland |
| 10. France | 35. Portugal |
| 11. Germany | 36. Qatar |
| 12. Greece | 37. Russian Federation |
| 13. Hong Kong, China | 38. Singapore |
| 14. Hungary | 39. Slovakia |
| 15. Iceland | 40. Slovenia |
| 16. Indonesia | 41. South Africa |
| 17. Ireland | 42. Spain |
| 18. Israel | 43. Sweden |
| 19. Italy | 44. Switzerland |
| 20. Japan | 45. Turkey |
| 21. Kuwait | 46. United Arab Emirates |
| 22. Lao People's Democratic Republic | 47. United Kingdom of Great Britain and Northern Ireland |
| 23. Liechtenstein | 48. United States of America |
| 24. Luxembourg | 49. Viet Nam |
| 25. Macao, China | |

Visa exemption for a maximum of 90 days

- | | |
|--------------|----------------------|
| 1. Argentina | 4. Peru |
| 2. Brazil | 5. Republic of Korea |
| 3. Chile | |

B. Visa exemption for a maximum of 30 days or 90 days for diplomatic/official passport holders

6. Nationals of the following countries/areas holding a valid diplomatic or official passport may enter and stay in Thailand for a period of 30 days or 90 days, as per the list below, without a visa:

Visa exemption for a maximum of 30 days

- | | |
|-------------------------------------|--------------|
| 1. Cambodia | 6. Mexico |
| 2. China | 7. Mongolia |
| 3. Hong Kong, China | 8. Myanmar |
| 4. Lao People's Democratic Republic | 9. Oman |
| 5. Macao, China | 10. Viet Nam |

Visa exemption for a maximum of 90 days

- | | |
|-------------------|------------------------|
| 1. Argentina | 20. Nepal |
| 2. Austria | 21. Netherlands |
| 3. Belgium | 22. Oman |
| 4. Bhutan | 23. Panama |
| 5. Brazil | 24. Peru |
| 6. Chile | 25. Philippines |
| 7. Costa Rica | 26. Poland |
| 8. Croatia | 27. Republic of Korea |
| 9. Czech Republic | 28. Romania |
| 10. Germany | 29. Russian Federation |
| 11. Hungary | 30. Singapore |
| 12. India | 31. Slovakia |
| 13. Israel | 32. South Africa |
| 14. Italy | 33. Switzerland |
| 15. Japan | 34. Tunisia |
| 16. Liechtenstein | 35. Turkey |
| 17. Luxembourg | 36. Ukraine |
| 18. Malaysia | 37. Uruguay |
| 19. Mexico | |

C. Visa on arrival for a maximum of 15 days

7. Nationals of the following countries holding a valid ordinary passport may be granted, upon arrival at Suvarnabhumi International Airport, a visa for a stay not exceeding 15 days, conditional on meeting the requirements mentioned below:

- | | |
|---------------|------------------|
| 1. Andorra | 11. Lithuania |
| 2. Bhutan | 12. Maldives |
| 3. Bulgaria | 13. Malta |
| 4. China | 14. Mauritius |
| 5. Cyprus | 15. Romania |
| 6. Estonia | 16. San Marino |
| 7. Ethiopia | 17. Saudi Arabia |
| 8. India | 18. Ukraine |
| 9. Kazakhstan | 19. Uzbekistan |
| 10. Latvia | |

8. The requirements for a visa on arrival are as follows:

(a) The applicant must possess a passport of at least six-month validity and a valid return air ticket with date of departure within 15 days of the date of entry;

(b) The applicant must fill out and submit an application form (TM.88), which is available at the Visa-on-Arrival counter at Suvarnabhumi Airport, along with one recent passport-size photograph. There is an application fee of 1,000 Thai baht.

9. Participants from countries other than those listed above are requested to obtain an appropriate entry visa from the Thai diplomatic or consular mission at the point of origin or en route prior to entering Thailand

The information provided above is accurate as of the date of issuance of this note. All participants are advised to consult with the diplomatic mission/embassy of Thailand in their respective countries regarding the latest applicable immigration requirements prior to their departure.

IV. Health and vaccination

10. Upon arrival at the port of entry in Thailand, the participants who have travelled from or through countries that have been declared yellow fever infected areas must provide an International Health Certificate proving that they have received a yellow fever vaccination.

11. For nationals of the countries listed below who have not travelled from/through those countries, such a certificate is not required. However, they should possess concrete evidence showing that their domicile is not in an infected area so as to prevent unnecessary inconvenience.

12. The following countries have been declared yellow fever infected areas:

- | | |
|--------------------------------------|-------------------------------------------|
| 1. Angola | 24. Guyana |
| 2. Argentina | 25. Kenya |
| 3. Benin | 26. Liberia |
| 4. Bolivia (Plurinational State of) | 27. Mali |
| 5. Brazil | 28. Mauritania |
| 6. Burkina Faso | 29. Niger |
| 7. Burundi | 30. Nigeria |
| 8. Cameroon | 31. Panama |
| 9. Central African Republic | 32. Paraguay |
| 10. Chad | 33. Peru |
| 11. Colombia | 34. Rwanda |
| 12. Congo | 35. Sao Tome and Principe |
| 13. Côte d'Ivoire | 36. Senegal |
| 14. Democratic Republic of the Congo | 37. Sierra Leone |
| 15. Ecuador | 38. Somalia |
| 16. Equatorial Guinea | 39. Sudan |
| 17. Ethiopia | 40. Suriname |
| 18. French Guiana | 41. Togo |
| 19. Gabon | 42. Trinidad and Tobago |
| 20. Gambia | 43. Uganda |
| 21. Ghana | 44. United Republic of Tanzania |
| 22. Guinea | 45. Venezuela (Bolivarian
Republic of) |
| 23. Guinea-Bissau | |

V. Foreign currency declaration

13. Any person who brings into or out of Thailand an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent is required to declare the amount to a customs officer. Failure to do so, or making any false declaration to a customs officer, is a criminal offense.

14. The local currency is the Thai baht. Currency exchange facilities are available at hotels and at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building (telephone

extensions 2159 and 2160). It is open from 0830 to 1530 hours, with no lunch break, from Monday to Friday.

VI. Airline reservations

15. Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express office located on the first floor of the Service Building, adjacent to the Siam Commercial Bank.

VII. Hotel accommodation

16. The following hotels have been designated as recommended hotels. They are located in relative proximity to ESCAP. The room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Shangri-La Hotel***** 89 Soi Wat Suan Plu, New Road Bangkok Tel: (662) 236-7777 Fax: (662) 236-8579 E-mail: slbk@shangri-la.com Contact person: Ms. Jirapa Cho (jirapa.cho@shangri-la.com)	30-40	Deluxe Room	5,202 ^{a/c}	5,202 ^{a/c}
		Executive River View Room	6,474 ^{a/c}	6,474 ^{a/c}
Siam City Hotel***** 477 Si Ayuthaya Road, Phayathai Bangkok Tel: (662) 247-0123 Fax: (662) 247-0165 E-mail: reservations@siamhotels.com Contact person: Ms. Ratchanikrit Khankath	15-25	Deluxe	2,700 ^a	2,900 ^a
Amari Watergate Hotel & Spa***** 847 Petchburi Road Bangkok Tel: (662) 653-9000 Fax: (662) 653-9045 E-mail: cc2@watergate.amari.com Contact person: Mr. Khajohnsak Ngiempaisal	20-30	Deluxe	2,800 ^a	3,000 ^a

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Royal Princess Hotel**** 269 Larnluang Road Bangkok Tel: (662) 281-3088 Fax: (662) 280-1314 E-mail: rsvn@royalprincesslarnluang.com <i>Contact person:</i> Ms. Benjarat Rusakul	5-10	Superior Deluxe Suite 1 bed room	2,500 ^{a/b/c}	2,700 ^{a/b/c}
Grand China Princess**** 215 Yaowarat Road Bangkok Tel: (662) 224-9977, 224-7997 Fax: (662) 224-7999 E-mail: sale@grandchina.com <i>Contact person:</i> Ms. Phet-Anong Naksuthi	15-20	Deluxe	2,500 ^{a/b}	2,700 ^{a/b}
Prince Palace Hotel**** 488/800 Bo Bae Tower Damrongrak Road, Klong Mahanak Bangkok Tel: (662) 628-1111 Fax: (662) 628-1000 E-mail: reservation@princepalace.co.th <i>Contact person:</i> Ms. Siriporn Pinitub	10-15	Superior	1,700 ^{a/b}	1,900 ^{a/b}
Pullman Bangkok King Power***** 8/2 Rangnam Road, Thanon Phayathai Rachathewi Bangkok Tel: (662) 680-9999 Fax: (662) 680-9998 E-mail: ssm@pullmanbangkokkingpower.com <i>Contact person:</i> Ms. Yuvadee Vittavustong	20-25	Superior Deluxe Executive Executive suite	2,996 ^{a/c}	3,210 ^{a/c}
Siam@Siam Design Hotel & Spa**** 865 Rama 1 Road Wang Mai, Patumwan Bangkok Tel: (662) 217-3000 Fax: (662) 217-3030 E-mail: dos@siamatsiam.com <i>Contact person:</i> Ms. Prapaphan Chanapokakul	15-20	Superior	2,800 ^{a/c}	3,000 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Trang Hotel*** 99/1 Wisutkasat Road Bangkok Tel: (662) 282-2141-4 Fax: (662) 280-3610 E-mail: reservations@tranghotelbangkok.com <i>Contact person:</i> Ms. Savitree Sotawong	5-10	Superior	1,300 ^{a/b}	1,300 ^{a/b}
		Superior Premium	1,500 ^{a/b}	1,500 ^{a/b}
		Deluxe	1,700 ^{a/b}	1,700 ^{a/b}
Hotel Dé Moc (former Thai Hotel)*** 78 Prajatipatai Road Bangkok Tel: (662) 282-2833 Fax: (662) 280-1299 E-mail: booking@hoteldemoc.com <i>Contact persons :</i> Ms. Napapat Choknithithanakul Ms. Jariyaporn Chonverayuut	5-10	Standard	1,200 ^{a/b}	1,200 ^{a/b}
		Superior	1,400 ^{a/b}	1,400 ^{a/b}
Sawana Bangkok Hotel (former Best Western Swana Bangkok Hotel)*** 332 Visuttkasat Road Phranakorn Bangkok Tel: (662) 282-8899 Fax: (662) 281-7816 E-mail: Info@swanabangkok.com <i>Contact person:</i> Ms. Ruenrudee Promlikitchai	10-15	Standard	-	990 ^a
		Superior	-	990 ^a
		Deluxe	-	1,190 ^a

^a Inclusive of daily American breakfast, service charge and government tax.

^b Complimentary transport services provided, according to fixed schedules, from the hotels to UNCC in the morning and back to the hotels in the evening. Please note that Hotel Dé Moc requires a minimum of five persons.

^c Free Internet access.

Note: The above rates include a 10 per cent service charge and a 7 per cent value added tax (VAT). Rates are subject to change without prior notice.

17. Participants should book their rooms by contacting the hotel directly at least 10 working days in advance. Participants should provide the hotel with their full name, date and time of check-in and check-out, flight numbers and contact details. Alternatively, rooms may be booked through the ESCAP Transport Division according to the information provided in the nomination form. Please note that all rooms will be available to participants on a first-come, first-served basis. The ESCAP secretariat should be notified at least two working days (not counting Saturday or Sunday) in advance of any cancellations, postponements or other changes. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

18. In the event that accommodation at any of the above-listed hotels is not available, the participants will be advised by the respective hotel. The secretariat will make every effort to arrange for suitable alternative accommodation, if requested.

VIII. Payment of hotel accounts

19. Before departure from Bangkok, participants are expected to settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

IX. Transport from and to airport

20. Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at www.airportsuvarnabhumi.com.

21. To avail themselves of the limousine and public metered-taxi services as indicated above, **it is strongly recommended that participants contact only the authorized staff at the official counters located in the airport arrival zone** who, upon request, will issue a ticket for the assignment of either a limousine or a public metered-taxi to transport passengers to the desired destination. Participants may access public metered-taxi counters by exiting through gates 3 or 9 of the arrival zone at the airport. In addition to toll fees, a surcharge of 50 Thai baht is added to the meter charge from the airport to the city.

X. Transport to attend meetings

22. Most hotels indicated in paragraph 16 provide complimentary transport according to fixed schedules to and from UNCC. If the service is not available, participants will have to make their own transport arrangements.

XI. Correspondence/Communications

23. Mail intended for participants during the session should be sent care of the following office:

Mr. Dong-Woo Ha
Director, Transport Division
ESCAP secretariat, United Nations Building
Rajdamnoen Nok Avenue
Bangkok 10200, Thailand
Tel: (66-2) 288 1371
Fax: (66-2) 288 1067, 288 3050
E-mail: hadw@un.org, escap-ttd@un.org

XII. Meeting documents

24. Participants are requested to bring with them copies of the meeting documents distributed by the ESCAP secretariat to their governments/agencies/organizations prior to the session. Only a limited number of copies of such documents will be available during the session.

25. Documents for circulation or distribution at the session should be hand delivered to Mr. Dong-Woo Ha, Room 0931, ninth floor, Secretariat Building, ext. 1515 or 1371.

XIII. United Nations complex information

A. Internet services

26. Eight computers with high-speed Internet connection are available in the UNCC Internet Café on level 1, UNCC, for the use of participants free of charge. In addition, free wireless Internet access is also available in all conference and meeting rooms, and in public areas of the UNCC.

B. Catering services

27. Catering services are available in the cafeteria on level 1 of UNCC from 1100 to 1400 hours. Rajapruek Lounge, on the ground floor of UNCC, is open from 0700 to 1700 hours Monday to Thursday, and from 0700 to 1900 hours on Friday. The canteen, on the ground floor of the Service Building, is open from 0700 to 1300 hours. In addition, the Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, is on level 1 of UNCC and is open from 0700 to 1700 hours.

C. Medical services

28. First-aid and limited emergency medical services are available at the Medical Centre, fourth floor, Service Building, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 hours to 1545 hours, with the exception of a lunch break from 1200 hours to 1245 hours. Appointments may be made through extensions 1352 or 1353.

D. Library facilities

29. ESCAP Library facilities are available on the first floor of the Service Building from 0730 to 1600 hours, Monday to Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty at the Library or call extension 1330 or 1360. Further information about the ESCAP Library can be found at www.unescap.org/unis/library.

E. Banking facilities

30. Banking services are available at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building, from 0830 to 1530 hours during weekdays (telephone extensions 2168 and 2169).

F. Postal services

31. The United Nations Branch of Thailand Post is on the ground floor of UNCC. It is open from 0800 to 1600 hours, Monday to Friday. The Post Office can be contacted at extensions 1260 and 2114.

G. Souvenir shop

32. The souvenir shop is on the first floor of UNCC.

H. Travel agent

33. The American Express Travel office is on the first floor of the Service Building next to the Siam Commercial Bank. It is open from 0800 to 1630 hours Monday to Friday. The office can be contacted at extensions 2820, 2821, 2822, 2823 or 2824.
